



Henry Anderson Elementary
Parent Advisory Committee (PAC) Meeting Agenda
Tuesday, October 17th, 2023
6:45 - 7:45pm
Multipurpose Room

Chairs: Aisha Elgahmodi (Chair), Mary Hsi (Vice-Chair)

Attendees: Sean Harrington (Principal), Colin Chan (Vice-Principal), Vivian Ko (Treasurer), Suellen Zhou Yuan (Secretary), Fanny Lee (M.A.L. - Hot Lunch), Monica Das (M.A.L. - School Fruit And Vegetable Nutritional Program), Canny Sin (M.A.L. - Fundraising), Veronica Vertti (Master Admin - Munch-a-Lunch)

Guest: David Yang, School Board Trustee, SD38

Materials: Anderson PAC - Meeting Minutes

Agenda Item	Presenter
1. Welcome	A. Elgahmodi
2. Approval of Previous Meeting's Minutes - Sep. 19th, 2023	All
3. Principal's Report (School Update/Teachers Wish List)	S. Harrington, C. Chan
4. Guest - School Board Trustee	David Yang
5. Treasurer's Report & Budget	V. Ko
6. Hot Lunch	F. Lee
7. PAC Events	All
8. New business:	All
9. Adjournment	

Next Meeting: November 21, 2023.



**Henry Anderson Elementary
Parent Advisory Committee (PAC) Meeting Minutes
Tuesday, October 17th, 2023**

Multipurpose Room
(6:45 pm - 8:40 pm)

Chairs: Aisha Elghamodi (regret), Mary Hsi (Vice-Chair)

Attendees: Sean Harrington (Principal), Colin Chan (Vice-Principal), David Yang (School Board Trustee) Suellen Zhou (Sectary), Vivian Ko (Treasurer), Fanny Lee (M.A.L. - Hot Lunch), Donald Mak, Baren Tsui, Aditi Makkar, Selina Chen, Erin Sagarbarria, Claire Feng, Iris Wu, Marine Walic, Sheon Chen, Gail Lam, Joanna Tam, Theora Lu

September Minutes Approval

Changes on the previous meeting's minutes:

1. The picture of the playground was kept in the PAC donation form but the wording has been removed in avoid of misleading.
2. PAC general email has been updated for related business inquiry and communication.

The motion that "PAC officially pointed Vivian as treasurer for school year 2023-2024" has been moved by Selina, seconded by Baren, and passed with all in favor.

The motion to pass the minutes has been moved by Donald, seconded by Marine, and passed with all in favor.

Principal's Report: Sean and Colin:

1. A big thank to all teachers/ staff who have been actively volunteering for various school program such as volleyball, basketball, etc.
2. Throughout the school year, various emergency drills such as complete lock down, earthquake, fire drill etc. will be carried out and practices for any scenario preparation.
3. In general, teachers will be connected at a provincial scale for various learning activities, workshop, conferences etc. on Pro.day.
4. This year, the pumpkin patch will happen on one of the days 25, 26 and 27, depending on the pumpkin delivery date. Also, on the date of Halloween, students in costume parade will start around 9 am if weather allowed.
5. Teachers wish list for current school year has been put in preference order. PAC will have a further discussion for approval. Item "Additional sand play areas, sand pit..." has been double listed and only one "additional sand pit" is requested.

Guest Speaker: David Yang (school board trustee)

High enrollment in ELL continues growing, staff around the school district are allocated to accommodate such trend. Staff shortage is an ongoing challenging issue, active education assistant recruitment may provide some relief. The provincial government "feed for future" program has been launched. There have

been infrastructure upgrades/ developments requests for provincial government, Anderson school is on the list as well.

Treasurer Report: Vivian

Refer to 4 handouts: (1) Budget vs Actual, For the SY 2022-2023; (2) Drafted Budget for the SY 2023-2024; (3) Balance sheet, as of Oct 17, 2023.; (4) Profit and Loss, Jul 01, 2023 to Oct 17, 2023.

1. In the balance sheet, PAC VanCity general Account is daily operation account, VanCity Gaming Account is for gaming grant and related operation, VanCity Special Projects Account is reserved for play ground upgrade.

2. There was a confusing arise from "PAC VanCity Fundraising Account" which were set up during Covid time through CC. Due to her regret from the meeting, recognition of her official position in PAC or PAC Executives and the fundraising account mentioned above were tabled to the next meeting.

Fundraising: Gail (on behalf of CC)

1. Art Created for Kids: 30% of sales goes back to school. This event is happening now. Completed artwork will go home by Nov 1st and brought back to school by Nov 8th for purchase. Delivery time and methods varies depending on the products ordered by parents.

2. Scholastic Book Fair (for library only): Nov 14th to 17th in school only. Volunteers are needed.

3. Purdy's Chocolate: order by Nov 28th and arrive in the 2nd week of December. Starting date hasn't been decided yet.

Teachers Wish List Discussion and Approval

The motion to "approve Item or Program on PAC Wish List 1, 4, 5 (funded half of the estimated cost) and 6" was moved by Suellen, seconded by Marine and passed with all in favor.

1. Item 3 from the list "Classroom Library funds" was fully funded last year from PAC. It may not be necessary this year. However, teachers from each division will be ask to put a wish list for classroom library and make it available to parents during scholastic book fair. Parents can purchase the items from teacher's wish list and contribute to the classroom library.

2. Suellen will donate (sponsored by KPU) about 60 pairs of safety glasses for PE over the school year to fulfill the item on the wish list.

3. Table the field trip subsidy discussion and approval to the next meeting.

Due to the ongoing discussion on the teachers wish list and unsucces to reach an agreement, the motion to "have a subcommittee and special meeting for budget discussion on Nov 7th" has been moved by Selina, seconded by Baren and passed with majority in favor.

Other business

Selina Chan was nominated by Vivian as co-treasurer for this school year and Selina has accepted.

Fanny Lee has resigned from her appointed position (M.A.L. - Hot Lunch) but remained to be hot lunch coordinator; Canny Sin has resigned from her appointed position (M.A.L - Fundraising).

Erin Sagarbarria was nominated by Suellen as co-secretary for this school and she has accepted as well.

The rest agenda items from this meeting were tabled to Nov 21st PAC general meeting and meeting adjourned at 8:40pm.