

Henry Anderson Parent Advisory Committee (PAC) - Meeting Minutes
Wednesday, November 4th, 2020



Co-Chairs: Mary Hsi Marine Walic
Attendees: Christine Marin Leah Scharf
Crista Burke Gail Lam
Cecilia Leung

Commenced: 7:35pm

Concluded: 8:15pm

1. Minutes from previous meeting

- ❖ Did not get discussed.

2. Updates from the School

- 592 students enrolled, 361 students in-school. 231 students in transitional learning.
- Current Financial Statement: Operating \$9,289, Gaming \$19,623.90, Special \$25,961.81.
- Received "Gaming Grant" of \$12,000.

3. New Business – Fundraising

a) Things we are currently doing:

❖ **Scholastic Virtual Bookfair – Nov 16th to 23rd**

- Orders placed online are shipped directly to your customer's addresses, and the school will earn 20% back in product rewards, no minimum sales required.
- Shipping is free with orders \$35 or more, otherwise standard shipping is \$6.

❖ **Picaboo Yearbook**

- \$5 per hardcover, keeping prices consistent year over year
- \$7 per softcover

❖ **Cobs Bread**

- Mention "Henry Anderson" at Richmond Centre and they will donate 5% of your purchase to the school.

❖ **Spirit Wear**

- More info to come.

b) New Ideas:

❖ **Chapters Indigo - <https://www.chapters.indigo.ca/en-ca/fundraising/>**

- Based on eligible purchases made by your group's invited guests during your event, there are two options to receive your funds:
 - Receive 15% of the total purchases in the form of a cheque, OR
 - Receive 20% of the total purchases in the form of an Indigo Gift Card*

❖ **Mabels Labels - https://mabelslabels.ca/en_CA/fundraising/info**

- The PAC will receive 20% of sales. Mabel's Labels are personalized, peel & stick, super-durable labels that safely go in the laundry, dishwasher and microwave.

❖ **Olivers Labels - <https://www.oliverslabels.com/fundraising/login>**

- ❖ **Westcoast Seeds** - <https://fundraising.westcoastseeds.com/>
 - Your organization earns 40% of every packet of our high quality seeds that it sells. We provide Canada No.1 standard seeds that are untreated, non-GMO, and suitable for sustainable organic growing.
 - West Coast Seeds fundraising program is seasonal and is best run at the beginning of the year between January 1st and April 10th to accommodate the growing season**

- ❖ **Created by Kids** - <http://www.createdbykids.ca/>
 - Printing the students art for Mother/Father's Day?
 - But need to have all the teachers on board

- ❖ **Bottle Return-It Recycling** - <https://www.return-it.ca/programs/bottledrivetips/>
 - Ms Yau's class is doing this. Collect any refundable containers for which you paid a deposit (within Canada), Log in to your account and print labels and put in clear bags.
 - Return-It will sort and count containers and deposit the refund money to our PAC account.

❖ Gift Cards

#1 | **Progressive Fundraising** (local) - <https://www.shopfunds.ca/index.htm>

- Plastic cards only, Bulk order only

#2 | **Funscrip** (Montreal) - <https://www.fundscrip.com/>

- Plastic, Electronic, and Reloadable Cards. Ship all your cards together in bulk as one order, or they can pre-sort the orders and put each one in sealed envelopes with the names for easy distribution.
- Order anytime on their website: You can order up to 4 gift cards online (max value of \$500) to be delivered right to your door (select the Direct Shipping option) for \$0.95 throughout the year.

Questions:

- Can we become a registered charity? To issue tax receipts?
- Can we ask for donations? Individual/Corporate – depends what we are fundraising for. Playground? Any events/competitions the students go to?
- Can we get set up for e-transfers if we need to for a fundraiser?
- Can we send a reminder to parents about when the PAC meeting is happening?

Action Items:

- M. Walic to complete the last PAC meeting minutes.
- G. Lam to followup regarding cheque from COBS Bread.
- C. Burke to followup with C. Marin regarding any funds available for classrooms.
- C. Burke to follow up with Return-It fundraiser.
- C. Marin to set up recurring PAC meetings starting Dec. 2nd and then the 1st Wednesday of every month @ 7pm via Zoom.

Action Items that were completed:

- M. Hsi to follow up on what the gaming grant could be used for.
- C. Marin to email C. Burke, March 2020 Financials.
- C. Leung to email L. Burdeny re: Spirit Wear.
- C. Leung to email gift card fundraiser information.
- C. Leung to contact C. Burke to pick up deposit books to help with treasury.

Next Meeting: Wednesday, December 2nd, 2020 @ 7pm - Zoom.